

**MINUTES FOR THE APRIL 24, 2018  
REGULAR MEETING OF THE SSJID BOARD OF DIRECTORS**

The Board of Directors of the South San Joaquin Irrigation District met in regular session in the City of Ripon Council Chambers at 9:00 a.m. President Kuil called the meeting to order and led the flag salute. Upon roll-call the following members were noted present:

DIRECTORS: HOLBROOK HOLMES KAMPER KUIL ROOS  
ABSENT: NONE

Also present were General Manager, Peter M. Rietkerk; General Counsel, Mia S. Brown; Engineering Department Manager, Forrest Killingsworth; and Clerk of the Board, Betty Garcia.

**Public Comment** - None

**CONSENT CALENDAR**

- A. Approval of Warrants in the amount of \$690,284.52; Accounts Payable Wires in the amount of \$292,006.10; and Payroll dated April 13, 2018 in the amount of \$216,180.43.
- B. Approval of the Regular Board Meeting Minutes of April 10, 2018.
- C. Consent to SSJID's entry of property to read and to maintain flow meter for Van De Pol Farms, PTP, APN 229-030-45.
- D. Consent to SSJID's entry of property to read and to maintain flow meter for Boersma Properties, LLC, APN 245-040-28.

Director Roos reported on page 3 of the minutes under Forrest Killingsworth's report, the reference to the 34/66 split should indicate that SSJID's share of costs is 34% and the City of Manteca's share of costs is 66%. Director Holbrook noted on page 3 of the minutes under Frank Avila's report, the report that Lloyd Wayman "was awarded" should be changed to "was offered and accepted" the position of Telemetry Supervisor.

A motion was made by Director Roos and seconded by Director Holmes to approve the Consent Calendar with the changes listed above.

The motion passed 5 to 0 by the following roll-call vote:

AYES: HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

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**Item #1 – Communications**

Director Holbrook:

- He attended the Advisory Water Commission Meeting on April 18. One discussion item was a request for support for the City of Brentwood’s basin boundary modification to detach Eastern Contra Costa County and a portion of Alameda County from the Tracy Sub-basin. They also reviewed information about grants for flood protection. There were continued discussion and information distributed about the twin tunnels (California Water Fix) and the plan to take Sacramento-San Joaquin Delta waters south.
- SSJID staff participated in the “Love Manteca” project and everyone worked hard; there were quite a few volunteers.

Director Holmes

- He spoke with Ron Berry, General Manager of the Tri-Dam Project, yesterday regarding the Donnells generator. All of the parts have been received and assembly of the generator is going well. The work should be completed within a week. He went last week to visit the Donnells generator.

Director Kuil:

- He attended the Eastern San Joaquin Groundwater Sustainability Agency meeting last week and one of their discussions was regarding the City of Lathrop’s proposed Basin Boundary Modification to move the City into the Tracy groundwater sub-basin.

Ed Erisman, Water Treatment Plant Manager:

- The tracking issue at the solar farm has been repaired. This is the third repair to one of the tracking systems made this year.
- Staff has been researching a possible alternative to Zenon/Suez membrane technology. The Scinor modules are made in China, and the vendor claims they are a direct replacement for our ZW1000 units. They are said to be less expensive and have fewer breaks.
- Staff finished the annual testing today of the cathodic protection system for the transmission line and storage tanks.

Frank Avila, Irrigation Operations Manager:

Water Department:

- Woodward Reservoir level was at 208.07 feet; the total inflows from Tri-Dam are 600 cfs.
- The Main District Canal is finally running some water; the forecast is that the District will have nearly 400 cfs of irrigation demand for the next few days.
- The KAC – BKF end line failed. Staff discovered a 16-inch hole and a 12-foot long crack on the pipe. This pipe has been a problem over the last few years with leaks in many locations. There are a number of trees planted less than 4 feet from the pipeline.
- On a side note, during inspection of the pipeline, staff found the pipe covered with an oil based matter. Staff believes it may have originated from a location where upstream

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within a property owned by a local almond/food processor, Pearl Crop Company. This parcel is surrounded by fencing and a gate which is usually locked and District staff do not have regular access for routine inspection.. District shop staff locked the existing valves within the property and Walt Luihn is researching the matter further.

**Maintenance Department:**

- John Briggs and his staff are very busy keeping the water department operational.
- He is using his staff to provide coverage for water operations as needed.

**Shop Report:**

- Aside from their regular maintenance duties, James Ferguson and his staff are working to set up the new pickup trucks so they can be delivered to the appropriate divisions.

**MDC/Telemetry:**

- Lloyd Wayman and his staff are busy keeping all of the automation sites in good working condition.
- Staff are working to complete the “VAA” line so in can be operated by automatic control.

**Additional Information:**

- Mr. Avila attended a Leadership Team-Building seminar that taught the importance of developing an action plan to help supervisors meet team goals. He is learning to be a coach and how to improve his listening skills.
- The department is experiencing more changes, and the District recently posted two positions that we plan to fill in-house. As staff transitions into other positions, there will be additional vacancies that will require more interviews.

**Forrest Killingsworth, Engineering Department Manager:**

**FCOC Master Plan:**

- The FCOC Master Plan project is officially underway. A kick-off meeting was held last Friday (4/20/18) to organize the development team and start gathering data. Surveying activities will commence the week of April 23<sup>rd</sup>. SSJID should expect to receive the first Technical Memorandum by June 15, which will be a summary of their data collection and criteria evaluation efforts. The final plan is scheduled to be completed by February of 2019.

**Master Encroachment Agreements:**

- PG&E responded to SSJID’s amendment proposal to extend our Master Encroachment Agreement on April 16 as promised. Mia Brown, District General Counsel, has reviewed the comments and has discussed the amendment with staff from PG&E. We hope to arrive at an agreement soon.

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Water Master Plan:

- Cal Poly ITRC visited the District last week to start their evaluation of the District's facilities and operations, and gather data. Staff from Engineering and the SCADA department helped facilitate ITRC's efforts.
- The Master Plan RFP is still in the final review phases. Staff is eager to get it released to potential respondents.

Capital Improvement Planning:

- SSJID Staff held an internal meeting to discuss our Capital Improvement plans for the coming construction season. With many new faces in that meeting, we are taking the opportunity to redevelop the process in which projects are identified and prioritized. Many more follow-up meetings will occur before the plan is finalized for the year.

Staffing:

- Engineering Staff conducted a phone interview with a potential Summer Interncandidate from Cal Poly. We hope to conduct at least one or two more interviews before making a selection.

Other Meetings of Interest

- 4/19/18 – Mr. Frank Avila and I attended a Leadership Team-building and Coaching Skills Seminar put on by Fred Pryor. It was a great class that helped us identify good leadership fundamentals. It was a pleasure to share the experience with Mr. Avila as well. We hope to continue attending more of these seminars in the future.

Mia Brown, General Counsel:

- She is reviewing the PG&E Master Encroachment agreement and has been working with PG&E staff. Rather than amend the current expired agreement, staff believes it would be best to include all amendments and start with a clean slate. The document should be going back to PG&E for review in a couple of days.
- The Schell Road Project is coming along. Staff wants to preserve the existing well that is located on the property.
- Potential annexations item is being referred to the Ag Water Committee and will be brought back to the Board for final recommendations at a later meeting.

Peter Rietkerk, General Manager:

Mr. Rietkerk presented the following information for a water supply update:

Water Supply Update:

- Precipitation
  - San Joaquin River 5 Station Index is measuring approximately **29.3 inches (+.8 inches from last Board meeting)** or **82-percent (-1% from last Board meeting)** of average precipitation to date for the 2017-2018 water season.
  - Northern Sierra 8-Station Index indicates approximately **38.5 inches (+1.4 inches)** or **83-percent (0%)** of average precipitation to date for the 2017-2018 water season.

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- Snowpack
  - Northern California Sierra snow sensors are measuring approximately **38-percent** of April 1 average and **39-percent** of normal to-date
  - Central California Sierra snow sensors are measuring approximately **55-percent** of April 1 average and **55-percent** of normal to-date
  - Southern California Sierra snow sensors are measuring approximately **46-percent** of April 1 Average and **46-percent** of normal to-date
  
- Reservoir Storage
  - New Melones storage is currently at **2,058,391 AF**, or **86-percent** of capacity.

Other Items

- Oversight Committee Consolidation: SSJID recently met with Dane Wadle, Public Affairs Field Representative for California Special Districts Association, regarding oversight committee consolidation and CSDA initiatives related to LAFCo special district participation.
- Eastern San Joaquin Groundwater Authority (GWA) meeting on 4/11/2018 included a discussion of the public involvement and stakeholder outreach components of the Groundwater Sustainability Plan development, City of Lathrop's proposed basin boundary modification, and scheduling of technical modeling sessions and the Plan Advisory Committee meetings.
- Water Treatment Plant Operations Committee Meeting held on April 6, 2018 included a discussion of fixed and variable costs for water delivered at the water treatment plant to partner cities.

Rietkerk also noted the following meetings:

- 04/18/2018 – Power of Employee Recognition Webinar
- 04/19/2018 – TriDam Meeting
- 04/19/2018 – Meeting with Bryan Thoreson with Davids Engineering on Eastern San Joaquin groundwater subbasin model calibration
- 04/20/2018 – Groundwater Calibration Meeting

*The Board took a break at 10:10 a.m.*

**ACTION CALENDAR**

**Item #2 – Consider encroachment request from PG&E to install power poles and overhead electric lines within the District's Main Supply Canal property at the Long Tunnel**

Mr. Forrest Killingsworth, Engineering Department Manager, stated that this encroachment would be at the Main Supply Canal in Knights Ferry. He said there would be no power poles and that only the electric lines would be installed.

A motion was made by Director Holbrook and seconded by Director Holmes to approve the encroachment request from PG&E to install overhead electric lines over the 100 foot strip of land owned in fee by SSJID and associated with the Main Supply Canal Long Tunnel at station 169+00.

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The motion passed 5 to 0 by the following vote:

AYES:           HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        NONE

**Item #3 – Consider encroachment request from PG&E to install an underground 2 inch gas line crossing at SSJID Lateral “Rj” on Airport Way in Manteca, California**

Mr. Forrest Killingsworth, Engineering Department Manager, explained that PG&E requested to cross the District’s Lateral “Rj” with a 2-inch gas line service to serve the property which is associated with Centerpoint Development. The proposed encroachment would be going over the top of the District’s pipeline.

A motion was made by Director Roos and seconded by Director Holbrook to approve the encroachment request from PG&E to install a 2-inch underground gas line service across Lateral “Rj” at Airport Way. The motion passed 5 to 0 by the following vote:

AYES:           HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        NONE

**Item #4 – Consider encroachment request from PG&E to install underground gas and electric service facilities across SSJID Lateral “X” at DeJong Estates, Unit No. 2**

Mr. Forrest Killingsworth, Engineering Department Manager, said this is a typical utility crossing at Lateral “X” and Lateral “Xaa” associated with DeJong Estates Unit No. 2. He said there may need to be a modification to the request to Lateral “Xab”.

A motion was made by Director Holbrook and seconded by Director Kamper to conditionally approve the encroachment request from PG&E to install gas and electric underground crossings at Lateral “X” and Lateral “Xab” associated with the DeJong Estates Unit #2 residential development subject to plan modifications recommended by SSJID staff. The motion passed 5 to 0 by the following vote:

AYES:           HOLBROOK HOLMES KAMPER KUIL ROOS  
NOES:           NONE  
ABSTAIN:       NONE  
ABSENT:        NONE

**Item #5 – Consider conditional approval of DeJong Estates Units 3, 4, and 5**

Mr. Forrest Killingsworth, Engineering Department Manager, said DeJong Estates #3, 4, & 5 is a continuation of the DeJong Estates residential development in Manteca. An adjacent development to the south, known as Solera II, had previously realigned Lateral “X” with

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R.G.R.C.P. which was originally located on the shared property line between the DeJong Estates and Solera II developments. At that time, most of the pipeline was realigned onto the Solera property with exception of a 50-foot length of pipe at the southeast corner of DeJong Estates Unit #5 which was reconstructed with R.G.R.C.P. in its original location. Mr. Killingsworth explained that a portion of the easement on the DeJong property that was associated with the original alignment of Lateral “X” pipeline is still in effect and is no longer needed due to the prior realignment and dedication of a new 30-foot easement. Therefore, the said portion of the original Lateral “X” easement that is no longer needed is proposed to be quitclaimed. Proposed encroachments within the remaining portion of the easement will consist of typical development improvements including fencing, sidewalks, utilities, landscaping, and pavement.

A motion was made by Director Kamper and seconded by Director Holmes to authorize conditional approval of the items listed below related to the DeJong Estates Units #3, 4, and 5 development, subject to compliance with District’s standard requirements and to the satisfaction of District Staff:

- I. Staff signature of improvement plans for DeJong Estates Units #3, 4, & 5 as required
- II. Staff signature of Final Map for DeJong Estates Units #3, 4, & 5 as required
- III. Encroachment Agreement
- IV. Quitclaim of District Easements

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**Item #6 – Quarterly presentation of monthly and year-to-date financial statements**

Mr. Bere Lindley, Assistant General Manager, gave a detailed account of the financial statements and answered all of the questions of the Board.

This item was for information only, and no action was taken.

**Item #7 – Quarterly presentation of monthly investment reports**

Mr. Bere Lindley, Assistant General Manager, gave an extensive report of the monthly investment reports and was available for questions from the Board.

This item was for information only and no action was taken.

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**Item #8 – Closed Session**

General Counsel Mia Brown announced that Items 5b and 5d would be discussed, and the Board adjourned to Closed Session at 10:40 a.m.

8. a. Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9
  - 2 cases
  
- b. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9
  - Phase 1 hearings on San Joaquin River/Delta Water Quality Control Plan before State Water Resources Control Board
  - 1 case
  
- c. Conference with Legal Counsel – Existing Litigation  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9
  - 3 cases

SSJID vs. PG&E  
Appeal from Judgment of Dismissal Pending;  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086319  
Superior Court for San Joaquin County  
Case No. STK-CV-UED-2016-0006638

PG&E vs. San Joaquin LAFCo; SSJID, Real Party in Interest  
In the Court of Appeal for the State of California, Third Appellate District  
Case No. C086008  
Superior Court for San Joaquin County  
Case No. STK-CV-UJR-2015-0001266

SSJID vs. Lakeview Ranch Partners  
Superior Court for Stanislaus County  
Case No. 2028441

- d. Conference with Real Property Negotiator  
Government Code Section 54956.8  
Property: Water  
Agency Negotiator; General Manager  
Negotiating Parties: SSJID, OID, San Luis & Delta Mendota Water Authority; and Department of Water Resources  
Under Negotiation: Terms of Payment

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The Board returned to open session at 11:58 a.m.

Disclosure of reportable actions taken in Closed Session, pursuant to Government Code Section 54957.1: There were no reportable actions taken in Closed Session.

**Item #9 – ADJOURNMENT**

There being no further business to discuss, a motion was made by Director Kamper and seconded by Director Roos to adjourn the meeting at 11:59 a.m.

The motion passed 5 to 0 by the following vote:

AYES:	HOLBROOK HOLMES KAMPER KUIL ROOS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

**ATTEST:** \_\_\_\_\_  
Betty L. Garcia, Clerk of the Board